



CPS offers an efficient, flexible and convenient way for you to handle your payroll needs. Because we specialize in comprehensive payroll services for small and medium-sized companies in Connecticut, we provide personalized quality service AT A BETTER PRICE than the competition!

What We Offer

- No contracts or set-up agreements.
- Full capability to implement the complicated process of newly imposed income tax regulations.
- Simple, easy-to-use process. No complicated forms or procedures to follow.
- Easy to read payroll reports that make sense. We've eliminated useless information and codes that keep you guessing from week to week.
- Signature-ready checks and tax returns delivered to you at no charge.
- Flexibility not found in large payroll companies.
- Proprietary tip system for the restaurant/food service industry.

What You Receive



- One-Day local delivery
- Weekly time sheets
- Direct deposit and electronic filing
- Combined payroll journal and check register
- Tax coupon and deposit check
- Signature-ready paychecks
- Monthly, quarterly and year-end reports
- Completed quarterly and yearly tax forms

Efficiency, Flexibility, Accuracy, and Convenience

Other Services are also available at an additional cost.
Contact us for more information.



Products and Services

Forms/Checks/Summaries

Each Payroll:

- Laser Printed Payroll Checks
- Payroll Journal & Check Register
- Departmental Summary
- Federal Tax Deposit Check (EFTPS Compatible)
- State Tax Deposit Check
- Garnishment/Support Checks (if required)
- Hours Worksheet

Each Month:

- Month End Departmental Summaries
- Deduction Registers
- Federal Tax Deposit Check
- State Tax Deposit Check (as required)

Note: Year-end processing fee applies

Each Quarter:

- Individual Employee Earnings Records
- 941 Federal Tax Return
- State Unemployment Tax Return
- 940 Federal Unemployment Deposit
- State Tax Returns (as required)

Each Year:

- W-3 Federal Withholding Report Electronically Filed
- CT W-3 Electronically Filed
- State Tax Returns (as required)
- 940 Federal Unemployment Tax Return
- All Supporting Wage/Tax Detail for Year's Payroll Records
- 1099's Available for Sub Contractors

Also Available at an additional cost:

- Hours Report
- Pension Report by Week
- Pension Report by Quarter
- New Hires Report

- General Ledger Report
- Bank Reconciliation Report
- Employee Check History
- Master Profile Report
- Tax Deposit History

Tax laws change constantly. CPS can help your business too!
Call us now--There are NO EXTRA CHARGES to switch to CPS!